



Reminder 2022, No. 10

Monday 24th October 2022

We are committed to providing email reminders regularly. If you want to be on our emailing list for these reminders please contact us at this email address:

irtps@vanuatu.gov.vu

These reminders will be also available on our website:



Mission

For the good of Vanuatu collect revenue, protect our borders and facilitate legitimate trade

Vision

We are a Capable and Committed Customs & Tax Administration for a modern Vanuatu



IMPORTANT REMINDERS

FROM OUR TAXPAYER SERVICES SECTION

1. SEPTEMBER 2022 MONTHLY AND QUARTERLY VAT RETURN



The September 2022 monthly and quarterly VAT return needs to be filed by Thursday 27th October 2022. If VAT is payable, then it needs to be paid by Thursday 27th October 2022.

We prefer you to file and pay VAT on time.

However, please be aware that penalties will be charged to some extent as follows;

If you file late:

- A late filing penalty of **VT30,000** (for an individual) or **VT50,000** (for an entity).
- For each day that the return remains outstanding, a late filing penalty of **VT3,000** (for an individual) or **VT5,000** (for an entity).

If you pay late:

- A late payment penalty of **5%** of the total that should have been paid.
- For each day until payment is made, late payment interest at a daily rate of **20%** per annum.

Note: VAT Return forms are available from our website:

<https://customsinlandrevenue.gov.vu>



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2. PAYMENT OF TAXES

Please be advised that Payments of all Taxes should be made at the Taxpayer service office counter.

However, for VAT, the lodgment of VAT Returns and Payments are to be made at the counter and also deposit Directly to any of the Bank accounts Detail Below.

Bank Name	Account Name	Account Number
NBV	Government of Vanuatu Inland Revenue Account	0001008004
BRED	Government of Vanuatu VAT - Online Payment (DCIR) Account	00229663010096
ANZ	Vanuatu Government Operating Account	1582850

For the narratives, please use the below formats:

The monthly return should be in this format - VAT-TIN-Month- Year
E.g.; VAT- 153128-M9-2022 (the month in this example is September, initial as M8)

Quarterly returns payment would be as follows: VAT-TIN-Quarter-year. **E.g.; VAT – 152128- Q3-2022.**

You can email your VAT Return form Via email including the Bank Remittances or confirmation of payments according to the respective bank where the Payment is made. Email: VATPayments@vanuatu.gov.vu.



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For further information, please contact the Taxpayer Services Office in Port Vila on telephone number 33091, Luganville office 33760, and Tanna office 88058.

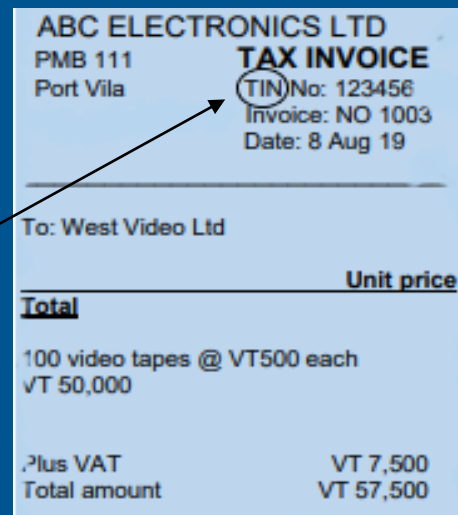
We advise in regards to VAT returns that, all taxpayers must print their updated email address on their VAT return form to ease the follow-up and communication in regard to any VAT issue or Queries.

VALUE ADDED TAX RETURN		Value Added Tax Act [Cap 247]	
Name	<input type="text"/>	TIN Number	1 <input type="text"/>
Address	<input type="text"/>	Period Start	<input type="text"/>
		Period End	2 <input type="text"/>
Email	3 <input type="text"/>	Phone number	4 <input type="text"/>

3. TAXPAYER IDENTIFICATION NUMBER (TIN)

We are Moving From CT numbers to TIN's.

If you have a CT number it becomes your TIN. From 2020 until now 2022, we expect you to change your Receipting, Tax Invoice, etc., to show your TIN.



**INLAND REVENUE**<https://customsinlandrevenue.gov.vu>irtps@vanuatu.gov.vu

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4. BUSINESS LICENCE RENEWAL

What do I need to renew my business licence?

1. Completed business licence application form.
2. Attach the following documents:
 - A valid copy of VIPA Certificate for foreign investors only.
 - A valid Business Name (Trade Name) Certificate that can be obtained from Vanuatu Financial Service Commission (VFSC). But this is optional; if you wish to trade under your name then the business trading name certificate is not required.
3. Depending on your business nature, you may be asked to submit additional documents if required.

5. LIQUOR LICENSES RENEWAL

2022 liquor Licenses are Valid until 31st December.

Due to the lengthening process of Approval from the three authorities namely the Port Vila Municipality council, The Police, and The minister of Internal affairs.



The best advice to avoid penalties and stress is to start preparing your application for the 2023 licensing year.

6. ROAD TAXES 2022

According to Public Notice No: 008/2022 Road taxes for this year 2022 is canceled. However, you will still be required to obtain roadworthy certification from the Public Works Department (PWD) and present this to the Taxpayer Services counter.

A "2022 Road Tax Sticker" will be issued for your vehicle but no fee is required.



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7. RENT TAX 2022

In response to the covid-19 situation, the rent tax is canceled for 2022. Therefore Property owners who are liable to file and pay rent tax and would normally file and make payments on 28th June and 28th December each year are **not required to do so this year, 2022.**

8. RENEWAL OF DRIVING LICENSES



All driving licenses must be renewed before the license expires.

Every license holders **MUST** provide a valid medical certificate upon renewal. The Prescribed medical form is to be collected from the Taxpayer Services Office or from the Department's website.

The Medical certificates issued are valid for only 6 months. The license holder who wishes to apply for a renewal **MUST** physically come down to the office to have his/her picture re-taken and sign on the card electronically.

The renewal fee is **VT5,000.**



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9. NI-VANUATU RESIDING OVERSEAS – DRIVER'S LICENCES

➤ For renewal, you must provide:

- A Valid Medical certificate in respect to their current residing address.
- Passport size photo
- A relative or an Agent can assist on your behalf to pay at the counter for a driver's license to be renewed.

➤ It is **restricted** for Ni-vans residing overseas to obtain a new driver's license or a new learner's license. However, it may be possible for a new driver's license **but only if you have obtained**;

- A Valid learners license in Vanuatu
- A Valid Certificate of ability to drive from Vanuatu Police after you have been physically tested.
- A passport-size photo and A relative or an Agent can assist on your behalf to pay at the counter for a driver's license to be issued.